

Program & Project Assessment (P&PA)

Classroom: \$1,645 2 days

With approximately fifty percent of programs and projects failing to meet their objectives, innovative risk mitigation strategies are needed for the measurement and assessment of project performance – the first step to improving delivery results. This course provides program/project managers and stakeholders with effective processes, tools, and techniques for the proactive oversight of large, business critical, and high risk programs and projects.

During the course you will learn which factors to consider in selecting a Program & Project Assessment (P&PA) solution, and examine the key features of an assessment framework. Leading project management frameworks such as PMBOK® and PRINCE2® will be evaluated along with leading assessment frameworks such as COBIT®.

You will discover how solutions such as PROJECTRx® can extend beyond the limitations of process based approaches, and be used to mitigate P&PA gaps contained in leading SME frameworks.

Upon completion of the course, you will be able to

- Evaluate the relative strengths and weaknesses of leading project management and assessment frameworks. The results will probably surprise you!
- Build an effective Assessment Management Plan (AMP) documenting the use of assessment life cycles and milestones, basis of assessment (BOA), balanced scorecard, assessment outcomes, and rating methodology.
- Improve the quality of communication between the program/project manager and corporate CEOs, CFOs, CIOs, and project sponsors.

Certification – Individuals with PMP or PRINCE2 certification are eligible to obtain CPPA™ certification by enrolling in the optional third day.

Course Topics

- 1. Introduction**
 - a. Business Problem
 - b. Opportunity and Challenges
 - c. Program & Project Assessment
- 2. Project Management Frameworks**
 - a. PMBOK® 4th Edition
 - b. PRINCE2® 2009
- 3. Assessment Framework / Alignment**
 - a. COBIT® 4.1
 - b. Key Features
 - c. PROJECTRx® 2010
 - d. Life Cycle Alignment
- 4. Work Breakdown Structure (WBS)**
 - a. WBS Life Cycles
 - b. WBS Milestones
- 5. Assessment Life Cycles / Milestones**
 - a. Life Cycle Types
 - b. Life Cycle Mapping
- 6. Balanced Scorecard**
 - a. Project Management vs. Product Development
 - b. Process vs. Delivery
 - c. Benefit Management
- 7. Basis of Assessment (BOA)**
 - a. Scope of Effort
 - b. Assessment Content
 - c. Milestone Strategy
 - d. Assessment Outcomes
 - e. Rating Methodology
- 8. Earned Value Management (EVM)**
 - a. Schedule Validation
 - b. Budget Validation
 - c. Trend Analysis
- 9. Assessment Process / Best Practice / Framework Integration**
 - a. Assessment Process Flow
 - b. Lessons Learned, Templates, Examples
 - c. Process, Tools, and People
- 10. Assessment Mechanics**
 - a. Principles
 - b. Oversight / Governance
 - c. Assessment Reporting
 - d. Deployment Strategies

Learn how to:

- measure, assess, and improve project performance
- mitigate delivery risks
- develop an Assessment Management Plan (AMP)
- utilize a balanced scorecard to assess and communicate project performance
- evaluate leading SME frameworks relative to P&PA
- use PROJECTRx® to enhance SME or client-developed frameworks
- keep programs and projects from becoming “troubled”

PMBOK® Guide knowledge areas:

- Project Scope Management
- Project Time Management
- Project Cost Management
- Project Quality Management
- Project Risk Management
- Project Communications Management
- Project Integration Management

PDU: 15

This course is aligned to:

- *PMBOK® Guide 4th Edition*
- *PRINCE2® 2009*
- *COBIT® 4.1*
- *PROJECTRx® 2010*

CPPA™ is an independent certification, and is not affiliated with the Project Management Institute, Inc. or the Office of Government Commerce (UK).

CPPA™ Certification

Classroom: \$550 1 day (added to the 2 day P&PA course)

Individuals who are PMP or PRINCE2 certified are eligible to obtain CPPA™ certification. This 1 day course is only available when taken with the 2 day P&PA course. The price includes the examination fee. After the exam, the day will be handled as a workshop. The instructor will facilitate and mentor the process of assessment planning.

CPPA™ (Certification in Program & Project Assessment) is an excellent way to differentiate yourself from the rest of the project management crowd. It recognizes that you have the knowledge, experience and training to measure, assess, and improve project performance using processes, techniques, and best practices representing multiple project management and assessment frameworks.

CPPA™ requirements are:

- PMP or PRINCE2 certification
- Pass the CPAA™ Exam. The exam is given at the beginning of the third day and is based on the information provided in the 2 day Program & Project Assessment (P&PA) course
- Develop and submit an Assessment Management Plan (AMP) documenting your intended use of assessment life cycles and milestones, basis of assessment (BOA), balanced scorecard, assessment outcomes, and rating methodology

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Course Topics

1. **CPPA™ Exam**
2. **Assessment Planning**
 - a. SWOT Analysis
 - b. Prioritization
 - c. Action Plan
3. **Assessment Management Plan (AMP)**
 - a. AMP Preparation
4. **Assessment Readiness Analysis (ARA)**
 - a. ARA Review
5. **Work Flows / Worksheets**
 - a. Assessment Life Cycles
 - b. Assessment Milestones
 - c. Basis of Assessment (BOA)
6. **Deployment**
 - a. Strategy
 - b. Plan

Learn how to:

- develop a successful P&PA deployment plan
- use P&PA to mitigate delivery risks
- prepare an effective Assessment Management Plan (AMP)
- perform an Assessment Readiness Analysis (ARA)
- communicate more effectively with project stakeholders

PMBOK® Guide knowledge areas:

- Project Scope Management
- Project Time Management
- Project Cost Management
- Project Quality Management
- Project Risk Management
- Project Communications Management
- Project Integration Management

PDU: 7

This course is aligned to:

- *PMBOK® Guide 4th Edition*
- *PRINCE2® 2009*
- *COBIT® 4.1*
- *PROJECTRx® 2010*

<http://www.projectrx.com/contact.php>

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